



**Silver Street, Wrington, North Somerset BS40 5QN**

**Chairman  
Mr Roy Clements**

**President  
Mr Roger Smeed**

**Secretary  
Mr Roy Evans**

# Articles and Rules





Silver Street, Wrington, North Somerset BS40 5QN

## ARTICLES OF ASSOCIATION

### 1. Name and objectives

- 1.1. The name of The Club will be The Wrington Bowling Club. The Club colours will be claret and gold.
- 1.2. The Club may become an incorporated body and its aim will be to promote the game of bowls and to encourage competition and fellowship on an amateur basis between all who are prepared to uphold the best traditions of the sport.
- 1.3. The Club will be organised on an amateur basis meaning that it will:-
  - 1.3.1. Not make a profit unless it is re-invested in The Club and spent only on participation in and providing facilities for the sport of bowls.
  - 1.3.2. Not pay more than £10,000 in total to all players in a year.
  - 1.3.3. Provide only the benefits normally associated with an amateur sports club's activities.
  - 1.3.4. Only pay expenses for matches and tours where players take part in and promote The Club.
- 1.4. The Club will be affiliated to the respective national and county associations and will apply to be registered as a Community Amateur Sports Club (C.A.S.C.).
- 1.5. All surplus income/profits are to be invested in the Club. No surplus assets shall be distributed to members or third parties.
- 1.6. Upon dissolution of the Club any remaining assets shall be transferred to another registered CASC, a registered charity or the Sports governing body for their use in community sports.

### 2. Election of President

- 2.1. A President will be elected at an Annual General Meeting (AGM) of members of The Club. All full members are eligible to vote for the President.
- 2.2. The President will be an ex-officio member of all committees but will not have voting rights on those committees.

### 3. Management of The Club

- 3.1. The overall management of the club will be vested in a General Management Committee (GMC) composed of the officers set out in Article 4 who may make Rules for the conduct of members and the use of the Club premises.
- 3.2. The GMC is responsible to members and is given authority act on their behalf, as set out in Articles 7 & 8.
- 3.3. The GMC may co-opt any full members to attend a GMC meeting to advise or assist on a specific topic.

- 3.4. All matters relating to the playing of bowls will be delegated to a Bowls Committee, responsible to the GMC and composed of the officers set out in Article 5. Its duties are set out in Article 9.
- 3.5. Other officers, as set out in Article 6, will be charged with specific duties and be responsible to the GMC.
- 3.6. All the officers referred to in Articles 4, 5 & 6 will be elected at the AGM and will serve until the subsequent AGM.

#### **4. Election of the General Management Committee**

- 4.1. At the AGM the following officers will be elected to serve on the GMC:

Chairman

Secretary

Treasurer

Men's Captain

Ladies' Captain

Such other officers as may be recommended by the GM

- 4.2 All full members will be eligible to serve on the GMC. Each candidate must signal that she or he is prepared to accept nomination and is aware of her or his duties and responsibilities as defined. If there is more than one candidate for an office, then election will be by secret ballot
- 4.3 Vacancies occurring on the GMC after an AGM may be filled by GMC appointment; such an appointment will cease at the next AGM .
- 4.4 The Secretary and Treasurer will be *ex officio* Directors of Wrington Bowling Club Limited if and when The Club is incorporated.

#### **5 Election of the Bowls Committee**

- 5.1 At the AGM the following officers will be elected to serve on the Bowls Committee:

Fixtures Secretary

Competition Secretary

Such other officers as may be recommended by the GMC

- 5.2 The Secretary, the Ladies' Captain and the Men's Captain will also serve on the Bowls Committee.

#### **6 Election of other officers**

- 6.1 At the AGM other officers, independent of the GMC and Bowls Committee, may be elected to fulfil the statutory and other duties and obligations of The Club.

#### **7 The General Management Committee**

- 7.1 The GMC will meet as may be necessary to transact business. A quorum of four members including the Chairman or Acting Chairman will be required to

- constitute a valid meeting. In the absence of the Chairman, those present will appoint one of their number to be Acting Chairman for that meeting.
- 7.2 The GMC will appoint sub-committees as deemed appropriate, delegating to them powers to act in given areas and to clearly defined limits and to report back to the GMC as necessary.
- 7.3 All elected officers will be eligible to vote when attending GMC meetings. Decisions will be by a simple majority vote, with the Chairman or Acting Chairman having the casting vote in the event of a tie. Voting by proxy or electronic means may be allowed in special circumstance. Any committee member holding more than one elected office will only be entitled to one vote.
- 7.4 Minutes of meetings will be taken by the Secretary and, after approval, will be displayed in the clubhouse for the information of members.

## **8 Authority and responsibilities of the General Management Committee**

- 8.1 The GMC is given authority by members to make or amend Rules as it may consider necessary for the well-being of the club. Such Rules will be posted in the clubhouse and will have effect until set aside by the GMC or amended at a subsequent general meeting.
- 8.2 These Rules may be varied by GMC at any time to comply with the requirements for registration as a C.A.S.C.
- 8.3 The GMC will be responsible to members for the following matters:
- 8.3.1 Ensuring that all authorised users of the bowling green observe all statutory requirements and Local Government bye-laws;
- 8.3.2 Maintaining and improving the ground, equipment and all property that together comprise the bowling green facility and social amenities;
- 8.3.3 Ensuring that all funds received by it will be applied solely to the objectives of the Club;
- 8.3.4 Causing the keeping of all the accounts of The Club and laying before the AGM a statement of Income and Expenditure during the year to the 31<sup>st</sup> March preceding and a Balance Sheet showing the position of the club at that same date.
- 8.4 The GMC will recommend to the AGM the membership any pay-&-play fees to be charged during the subsequent season.
- 8.5 Any alleged misconduct or breaches of dress code unresolved by the Bowls Committee will be determined by the GMC.

## **9 Duties and responsibilities of the Bowls Committee**

- 9.1 The Bowls Committee will be responsible for all matters relating to the playing of bowls. These will include the arrangement of fixtures and competitions, the implementation of selection policy, the selection of teams and the organisation of transport to away matches and tournaments.
- 9.2 It will liaise with the relevant Bowling Association and Leagues to which the club is affiliated and will appoint delegates to meetings of these organisations.
- 9.3 It will decide which Club members have qualified for County nomination and may recommend other members for inclusion in representative matches.

- 9.4 It will investigate and respond to complaints relating to bowling that have been brought to its attention. It will consider breaches of dress code and any alleged misconduct. If any matter cannot be resolved or is thought to be of a serious nature, it will be passed to the GMC for determination (see item 13.2).
- 9.5 At the first meeting of the Bowls Committee following the AGM, one of the elected members will be selected to chair the meetings for the following year. A quorum will consist of three elected members. Voting by proxy or electronic means may be allowed under special circumstances.

## 10 General Meetings

### 10.1 Annual General Meeting

- 10.1.1 An AGM will be held before December each year. The date of the meeting will be decided by the GMC, and posted on the club notice board not later than the 30<sup>th</sup> September.
- 10.1.2 The AGM will elect officers as set out in Articles 2, 4, 5 & 6. Those standing for election must each be proposed and seconded by full members. Nomination forms must be posted in the Clubhouse not later than the 30<sup>th</sup> September.
- 10.1.3 The examined accounts will be presented; membership and pay-&-play fees for the following season will be determined; and any other necessary business of which notice has been given will be conducted.
- 10.1.4 Items may be submitted by club members for inclusion in the agenda. These should be received by the Secretary not later than 1 month before the date of the AGM.
- 10.1.5 Notice of the meeting and a copy of the agenda will be posted on the club notice-board at least 14 days prior to the date of the meeting.

### 10.2 Extraordinary General Meeting

- 10.2.1 An Extraordinary General Meetings may be called at any time by the GMC or by a requisition, made in writing and signed by at least 10 members, stating the nature of business to be transacted. The requisition will be presented to the Secretary. At least 7 days' notice in writing will be given to all members of such meetings which will be held within 21 days of the date of the requisition.

### 10.3 Conduct of General Meetings

- 10.3.1 The President will open the meeting and then hand over to the Chairman. All full members will be entitled to vote at the Annual and Extraordinary General Meetings. Voting by proxy or electronic means may be allowed in special circumstances. All proposals submitted at Annual General Meetings and Extraordinary General Meetings maybe subject to amendments which will then be voted on.

## 11 Membership

- 11.1 *Full membership* will be open to all who will complete an application form which if the club is incorporated will include an application for membership of Wrigton Bowling Club Limited (W.B.C.Ltd.) and who will pay the current membership subscription.
- 11.2 *Winter membership* (October to March)

- 11.3 *Junior membership* will be open to those under 18 years of age.
- 11.4 *Social membership* which will not comprise more than 50% of club members will be open to those associated with a full or junior member.
- 11.5 *Honorary Life membership*, on the recommendation of the GMC and approval at a General Meeting, may be granted to any member of The Club whose outstanding service to The Club justifies the award.

### **Membership fees**

- 11.6 Full members will pay a fee set by GMC not exceeding £31 per week (as laid down by HMRC).
- 11.7 If the annual rate for full members exceeds £520 The Club will provide a discount to be determined by GMC to anyone unable to afford such sum.
- 11.8 Junior members will pay a fee of 50% of the full members' rate.
- 11.9 Winter members will pay a fee of 30% of the full members' rate
- 11.10 Social members will pay a fee of 10% of the full members' rate.
- 11.11 For members joining after 31 March in any year the fee may be pro rated.
- 11.12 Non-payment of any fee when due will lead to a member's suspension after being given 7 days' notice to pay.

## **12 Conduct of Members**

- 12.1 On election, a member is deemed to have agreed to abide by these Articles and the decisions of the GMC.
- 12.2 All cases of alleged misconduct unresolved by the Bowls Committee will be referred to the GMC. Any member accused of misconduct who feels aggrieved by the disciplinary action imposed by the Bowls Committee has the right of appeal to the GMC. Such rights must be exercised within 14 days of the member being notified of the disciplinary action. The decision of the GMC will be final.
- 12.3 All officers of the Bowls Committee previously involved in the consideration of such matters will not participate in their resolution by the GMC.
- 12.4 Any member who is subject to such resolution by the GMC will have the right to representation by another full member, if desired, and will be entitled to call witnesses.
- 12.5 Any member withdrawing from the club or expelled in accordance with these Articles, or otherwise ceasing to be a member, will forfeit all rights in respect of membership. No part of any membership fee will be reimbursed.

## **13 Construction and alteration of these Articles**

- 13.1 All questions relating to these Articles and to Rules made by GMC under the provisions of Article 8.1 will be referred to GMC for interpretation. Such interpretation may be subject to appeal to a Special General Meeting called as set out in Article 10.2.
- 13.2 Subject to Article 8.2, these Articles may be altered only with the support of a majority of two-thirds of members present and voting at a Extraordinary General Meeting called for that purpose under the provisions of Article 10.2.

*Updated 11 December 2020*



Silver Street, Wrighton, North Somerset BS40 5QN

**CLUB RULES** (AS AT 7 OCTOBER, 2020, SEE ARTICLE 8.1.)

1. The clubhouse and green will be open daily subject to weather conditions or maintenance needs as determined by the Site, Green & Equipment Officer, or to Club playing needs as determined by the Bowls Committee.
2. At least five rinks will be available to all playing members at all times other than when its use has been restricted under the provisions of Rule 1.
3. Junior members must be accompanied by an adult.
4. Any person using a wheelchair must use a suitable chair or appropriate adaption.
5. With the exception of teams or individual players visiting to play in matches or competitions approved by the Bowls Committee, all non-members must sign the Visitors' Book and pay the appropriate fee before using the green.
6. The availability of the green and the charges for its use by members of the public will be defined by the GMC and displayed at The Club entrance and in the Club House. When playing on the green, members of the public are subject to the provisions of Rules 5, 8, 9 and 10.
7. Except for assistance dogs, no dogs will be allowed on The Club premises.
8. The dress codes for players using the green will be as defined by the Bowls Committee.
9. No person is permitted to smoke on The Club's premises.
10. Beverages are not permitted inside the confines of the green.